

Pomerado Cemetery District

A Special District of the State of California

Dearborn Memorial Park

14361 Tierra Bonita Road, Poway, CA 92064

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Carrie Perryman
General Manager

Board of Trustees

Jim Lyon

Denise L. Polito

Robert L. Thomas

PUBLIC NOTICE

THE REGULAR MEETING OF THE BOARD OF TRUSTEES

The next regular meeting date is Thursday, January 18, 2018 at 2:00 p.m. at the District Office. The Board of Trustees cordially invites the public's participation in all district meetings. If you plan to attend please show up a few minutes early and sign in. If you wish to bring an issue before the Board for "action" please complete a "Public Issue document" before the meeting and present it to the District Office. These documents are available in the District business office. However, if you wish to make an oral comment you may do so but the Board is not obligated during this meeting to take action but may direct your issue posted to a future agenda for further consideration. The Board may also choose to limit the time you may speak so that all in attendance might participate. In Compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact District Manager Carrie Perryman by telephone at 858.748.5760 forty-eight hours prior to the meeting. Such timely notification will enable the District to make reasonable arrangements to ensure accessibility to this meeting. [CFR 35.102-35.104, ADA title 11]. Thank you for your consideration.

DATE POSTED

Friday, January 12, 2018

**Faithfully serving our community by: Compassionately embracing the bereaved;
Respectfully providing dignified interments; and Eternally honoring the deceased.**

AGENDA

1. Call meeting to order / Roll Call

AGENDA ITEMS

1. Public Issues, Oral Comments, Review correspondence, if any, and place on agenda for action if necessary for immediate, emergency board action.

- Correspondence: None

Board Action: *Discussion and possible motion.*

2. Approve Agenda as posted or as amended.

Board Action: *Discussion and motion to approve the agenda.*

3. Review and approve the minutes of December 14, 2017 regular board meeting.

Board Action: *Discussion and motion to approve the minutes.*

CONTINUED ITEMS

1. Safety Enhancements
2. Niche Beautification
3. Cemetery House Maintenance and Repairs
4. General Manager Job Description Review
5. General Manager Employment Agreement Discussion
6. Employment Opportunity – Groundskeeper/Maintenance Worker 1
7. CalPERS – District Employee Service Credit Audit

NEW BUSINESS

1. C.A.P.C Local Area Meeting Change
2. SB 1179 / Policy Updates

BUSINESS REPORT

1. Financial and Interment Statement for December 2017
 - Financial activities for December 2017
 - Interments for December 2017
 - Sign checks for Deposit Permit December 2017 collections
 - Sign Warrant for February 2018

Board Action: *Discussion and motion to approve reports.*

2. Equipment – Grounds – Structures:

- **Front Office Beautification**
- **Gazebo Repair/Beautification**
- **Front Entrance Improvements**

SAFETY

Monthly Safety Training: Communication Breakdown

Board Action: *Discussion, comments, questions.*

CLOSED SESSION

Board Action: *Discussion and possible motion*

**CEMETERY
ADJOURNMENT**

The next regular Board Meeting is Thursday, February 15, 2018 at 2:00PM

Board Action: *Motion to confirm meeting date and time; adjourn meeting.*

