

Pomerado Cemetery District

A Special District of the State of California

Dearborn Memorial Park

14361 Tierra Bonita Road, Poway, CA 92064

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Linda Robison
General Manager

Jim Lyon
Denise L. Polito
Robert L. Thomas

Board of Trustees

PUBLIC NOTICE

THE REGULAR MEETING OF THE BOARD OF TRUSTEES

The next regular meeting date is Thursday, December 14, 2017 at 2:00 p.m. at the District Office. The Board of Trustees cordially invites the public's participation in all district meetings. If you plan to attend please show up a few minutes early and sign in. If you wish to bring an issue before the Board for "**action**" please complete a "**Public Issue document**" before the meeting and present it to the District Office. These documents are available in the District business office. However, if you wish to make an oral comment you may do so but the Board is not obligated during this meeting to take action but may direct your issue posted to a future agenda for further consideration. The Board may also choose to limit the time you may speak so that all in attendance might participate. In Compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact District Manager Linda Robison by telephone at 858.748.5760 forty-eight hours prior to the meeting. Such timely notification will enable the District to make reasonable arrangements to ensure accessibility to this meeting. [CFR 35.102-35.104, ADA title 11]. Thank you for your consideration.

DATE POSTED

Friday, December 8, 2017

**Faithfully serving our community by: Compassionately embracing the bereaved;
Respectfully providing dignified interments; and Eternally honoring the deceased.**

AMENDED AGENDA

1. Call meeting to order / Roll Call

AGENDA ITEMS

1. Public Issues, Oral Comments, Review correspondence, if any, and place on agenda for action if necessary for immediate, emergency board action.

- Correspondence: None

Board Action: *Discussion and possible motion.*

2. Approve Agenda as posted or as amended.

Board Action: *Discussion and motion to approve the agenda.*

3. Review and approve the minutes of November 16, 2017 regular board meeting.

Board Action: *Discussion and motion to approve the minutes.*

CONTINUED ITEMS

1. Preview Cemetery House For Repairs
2. Closed Session:
Pursuant to Government Code 54956
Personnel Issues

Board Action: *Discussion and possible motion to approve.*

Reconvene: Report from closed session.

Following closed session, the Board of Directors will report, orally, or in writing, any action taken in closed session and the vote or abstention thereon, as required by Government Code 54957.7(a).

3. Public Employee Voluntary Separation Agreement. Title: General Manager

Board Action: *Discussion and possible motion to approve.*

4. General Manager Employment Opportunity

Board Action: *Discussion and possible motion to approve.*

5. Safety Enhancements

6. CalPERS – District Employee Service Credit Audit

7. SDRMA Worker's Comp Resolution for Governing Body Member and/or Volunteer Coverage

8. **Holiday Dinner - Friday, December 15, 2017 at Capri Blue at 6:00 p.m.**
Location, 10436 Craftsman Way, Suite 120, San Diego, CA 92127
9. **Trustee Polito, Re-new term**
10. **Niche Beautification – Trellis Patterns**
11. **Employment Opportunity - Groundskeeper**
12. **Christmas Holiday Closure Monday-Tuesday, December 25-26, 2017**
13. **New Year's Holiday Closure Monday-Tuesday, January 1-2, 2018**
14. **Employee Christmas gift of \$50.00**
15. **CSDA Special District Leadership Academy – Sunday, February 4, 2018 – Wednesday, February 7, 2018 @ Embassy Suites, 50-777 Santa Rosa Place, La Quinta, CA 92253.**
1st time attendee track only at this location. All sessions must be attended to receive certification.
16. **LAFCO Report from Robert Thomas**

NEW BUSINESS

1. **R.S.V.P. CAPC Conference – February 22-24, 2018 in San Luis Obispo**

BUSINESS REPORT

1. Financial and Interment Statement for November 2017

- Financial activities for November 2017
- Interments for November 2017
- Sign checks for Deposit Permit November 2017 collections
- Sign Warrant for January 2018

Board Action: *Discussion and motion to approve reports.*

2. Equipment – Grounds – Structures: None

SAFETY

Monthly Safety Training: Stairways and Ladders – A Safe Step

Board Action: *Discussion, comments, questions.*

ADJOURNMENT

The next regular Board Meeting is Thursday, January 18, 2018 at 2:00PM

Board Action: *Motion to confirm meeting date and time; adjourn meeting.*