

Pomerado Cemetery District

A Special District of the State of California

Dearborn Memorial Park

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Linda Robison
General Manager

Emma L. Johnston
Denise L. Polito
Robert L. Thomas

Board of Trustees

PUBLIC NOTICE

THE REGULAR MEETING OF THE BOARD OF TRUSTEES

The next regular meeting date is Tuesday, March 21, 2017 at 2:00 pm in the District Business Office. The Board of Trustees cordially invites the public's participation in all district meetings. If you plan to attend please show up a few minutes early and sign in. If you wish to bring an issue before the Board for "action" please complete a "*Public Issue document*" before the meeting and present it to the District Office. These documents are available in the District business office. However, if you wish to make an oral comment you may do so but the Board is not obligated during this meeting to take action but may direct your issue posted to a future agenda for further consideration. The Board may also choose to limit the time you may speak so that all in attendance might participate. In Compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact District Manager Linda Robison by telephone at 858.748.5760 forty eight hours prior to the meeting. Such timely notification will enable the District to make reasonable arrangements to ensure accessibility to this meeting. [CFR 35.102-35.104, ADA title 11]. Thank you for your consideration.

DATE POSTED

Wednesday, March 15 2017

**Faithfully serving our community by: Compassionately embracing the bereaved;
Respectfully providing dignified interments; and Eternally honoring the deceased.**

A G E N D A

1. Call meeting to order / Roll Call

AGENDA ITEMS

1. Public Issues, Oral Comments, Review correspondence, if any, and place on agenda for action if necessary for immediate, emergency board action.

- Correspondence: None

Board Action: *Discussion and possible motion.*

2. Approve Agenda as posted or as amended.

Board Action: *Discussion and motion to approve the agenda.*

3. Review and approve the minutes of February 16, 2017 regular meeting.

Board Action: *Discussion and motion to approve the agenda.*

4. Review and approve the minutes as amended of January 19, 2017 regular meeting.

Board Action: *Discussion and motion to approve the minutes.*

CONTINUED ITEMS

1. Niche Beautification/ Mark Farrington meeting/Jon Becker present fountain and fence design
2. Report on CAPC Local Area Meeting at Coachella Valley Cemetery District – Thursday, March 16, 2017 at 10:00 a.m. – 1:00 p.m.
3. Report on CAPC – Oxnard – February 23rd – 26th
4. Robert Thomas to Report on LAFCO – San Diego – February 17, 2017 9:30 a.m.

NEW BUSINESS

1. Job Posting - Foreman Position
2. Job Description Review - Administrative Assistant
3. Roof Leak – Main Office Bathroom
4. Karen O'Neil to Update Drug Policy, Burial Rights & Tattoo, Piercing, Dress Policy

BUSINESS REPORT

1. Financial and Interment Statement for February 2017

- Financial activities for February 2017
- Interments for February 2017
- Sign checks for Deposit Permit February 2017 collections
- Sign Warrant for April 2017

Board Action: *Discussion and motion to approve report.*

2. Equipment – Grounds – Structures: None

3. Personnel – None

Board Action: *Discussion and possible motion.*

SAFETY

Monthly Safety Training: Diversity in the Real World

Board Action: *Discussion, comments, questions.*

ADJOURNMENT

The next regular Board Meeting is Thursday, April 20, 2017 at 2:00 PM

Board Action: *Motion to confirm meeting date and time; adjourn meeting.*

