

# Pomerado Cemetery District

A Special District of the State of California

Dearborn Memorial Park

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Linda Robison  
General Manager

Emma L. Johnston  
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Board of Trustees

## **PUBLIC NOTICE**

### **THE REGULAR MEETING OF THE BOARD OF TRUSTEES**

The next regular meeting date is Thursday, March 19, 2015 at 2:00pm in the District Business Office. The Board of Trustees cordially invites the public's participation in all district meetings. If you plan to attend please show up a few minutes early and sign in. If you wish to bring an issue before the Board for "action" please complete a "Public Issue document" before the meeting and present it to the District Office. These documents are available in the District business office. However, if you wish to make an oral comment you may do so but the Board is not obligated during this meeting to take action but may direct your issue posted to a future agenda for further consideration. The Board may also choose to limit the time you may speak so that all in attendance might participate. In Compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact District Manager Linda Robison by telephone at 858.748.5760 forty eight hours prior to the meeting. Such timely notification will enable the District to make reasonable arrangements to ensure accessibility to this meeting. [CFR 35.102-35.104, ADA title 11]. Thank you for your consideration.

## **DATE POSTED**

**Friday, March 13, 2015**

**Faithfully serving our community by: Compassionately embracing the bereaved;  
Respectfully providing dignified interments; and Eternally honoring the deceased.**

# **A G E N D A**

1. **Call meeting to order / Roll Call**

## **AGENDA ITEMS**

1. **Public Issues, Oral Comments, Review correspondence, if any, and place on agenda for action if necessary for immediate, emergency board action.**

- **Correspondence: None**

**Board Action:** *Discussion and possible motion.*

2. **Approve Agenda as posted or as amended.**

**Board Action:** *Discussion and motion to approve the agenda.*

3. **Review and approve the minutes of February 19, 2015 regular meeting and the site walk and financial review of March 9, 2015.**

**Board Action:** *Discussion and motion to approve the minutes.*

## **CONTINUED ITEMS**

1. **Pre-need Fund**
2. **Reserve Funds / Capital Plan - tabled**
3. **Cancellation of CAPC Annual Conference San Luis Obispo – March 26-29, 2015**
4. **Gift Basket Donation for the CAPC Annual Seminar**
5. **2014-15 Statement of Economic Interests - Form 700 Annual Disclosures**
6. **Community Outreach - tabled**

**Board Action:** *Discussion and possible motion to approve.*

## **NEW BUSINESS**

1. **Harassment Training (AB1825)**
2. **Ethics Training (AB1234)**
3. **Healthy Workplace – Paid Sick Leave (AB1522)**
4. **Employment Opportunity Grounds - Succession Planning & Temp. Office**
5. **Credit Card Policy**
6. **CSDA Nomination Seat A – JoMacKenzie**

**Board Action:** *Discussion and possible motion to approve.*

## **BUSINESS REPORT**

### **1. Financial and Interment Statement for February 2015**

- Financial activities for February 2015
- Interments for February 2015
- Sign checks for Deposit Permit February 2015 collections
- Sign Warrant for April 2015

**Board Action:** *Discussion and motion to approve reports.*

**3. Equipment – Grounds – Structures:** None

**4. Personnel:** None

**Board Action:** *Discussion and possible motion.*

## **SAFETY**

**Monthly Safety Training:** Hazard Awareness – Ready Day One

**Board Action:** *Discussion, comments, questions.*

## **ADJOURNMENT**

**The next regular Board Meeting is Thursday, April 16, 2015 at 2:00PM**

**Board Action:** *Motion to confirm meeting date and time; adjourn meeting.*