

Pomerado Cemetery District

A Special District of the State of California

Dearborn Memorial Park

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Linda Robison
General Manager

Emma L. Johnston
Robert L. Thomas
Takao D. Takeuchi
Board of Trustees

MINUTES

Board Workshop

March 4, 2013

1. Call to order / Roll Call

The workshop meeting of the Board of Trustees of the Pomerado Cemetery District took place at the District business office. Board Vice President Robert Thomas called the meeting to order at 1:05 p.m.

2. Attendance

Members Present: Board President, Emma Johnston, Board Vice President, Robert Thomas, and Board Secretary, Dick Takeuchi were present.

District Staff Present: General Manager, Linda Robison

Guest(s): NONE

3. Correspondence: None

4. Minutes: None

Board Action: MOTION –

5. Additions to the Agenda: None

Board Action: MOTION – Board Secretary Dick Takeuchi moved, "To approve the agenda as presented"; Board President Emma Johnston seconded the motion. Motion carried unanimously.

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UNFINISHED BUSINESS

1. Employee Handbook Revisions

Revisions agreed to at this workshop will be compiled and presented to the Board for their final approval at an upcoming meeting.

ADJOURNMENT

1. Next scheduled regular board meeting

The next regularly scheduled Board Meeting will be held Thursday, March 21, 2013 at 3:00pm.

Board Action: MOTION – Board Vice President, Robert Thomas moved “To approve the date as presented and adjourned this meeting at 2:20 pm.” “All in favor of approving say ‘aye’; those opposed say ‘no’. All ‘ayes’. Motion carried unanimously”



Takao ‘Dick’ Takeuchi/ Board Secretary

Date: _____

Linda Robison /General Manager

I certify that a quorum was present. I hereby certify that the foregoing is a true and correct copy of the Board of Trustees Meeting held Monday, March 4, 2013.

District FY 2012-13 - BOT/lr - cc: Board of Trustees, Pomerado Cemetery