

# Pomerado Cemetery District

A Special District of the State of California

## Dearborn Memorial Park

14361 Tierra Bonita Road, Poway, CA 92064

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Linda Robison  
General Manager

Emma L. Johnston  
Robert L. Thomas  
Takao D. Takeuchi

Board of Trustees

## PUBLIC NOTICE

### THE REGULAR MEETING OF THE BOARD OF TRUSTEES

The next regular meeting will be Thursday, May 30, 2013 at 5:00 pm in the District Business Office.

The Board of trustees cordially invites the public's participation in all district meetings. If you plan to attend please show up a few minutes early and sign in. If you wish to bring an issue before the Board for "action" please complete a "Public Issue document" before the meeting and present it to the District Office. These documents are available in the District business office. However, if you wish to make an oral comment you may do so but the Board is not obligated during this meeting to take action but may direct your issue posted to a future agenda for further consideration. The Board may also choose to limit the time you may speak so that all in attendance might participate. Thank you for your consideration.

## DATE POSTED

Tuesday, May 28, 2013

**Faithfully serving our community by; Compassionately embracing the bereaved;  
Respectfully providing dignified interments; and Eternally honoring the deceased.**

# A G E N D A

1. Call meeting to order / Roll Call

## AGENDA ITEMS

1. Public Issues, Oral Comments, Review correspondence, if any, and place on agenda for action if necessary for immediate, emergency board action.

**Board Action:** *Discussion and possible motion.*

2. Approve Agenda as posted or as amended.

**Board Action:** *Discussion and motion to approve the agenda.*

3. Review and approve the minutes of March 21, 2013 regular meeting.

**Board Action:** *Discussion and motion to approve the minutes.*

## UNFINISHED BUSINESS

1. Ethics Training 2013
2. VSP Vision Plan
3. Employee Handbook Revisions
4. Part Time Office Position
5. PCD Southern Boundaries
6. Regular Scheduled Board Meeting Time Change

## NEW BUSINESS

1. West Quit Claim Correspondence
2. Cemetery Hours
3. Burial Schedule
4. SDRMA Board of Directors Election
5. CSDA Board of Directors, Re-elect Bill Nelson
6. Budget Preview

**Board Action:** *Discussion and possible motion to approve.*

# BUSINESS REPORT

## 1. Financial and Interment Statement for April 2013

- Financial activities for April 2013
- Interments for April 2013
- Sign checks for Deposit Permit April 2013 collections
- Sign Warrant for June 2013
- Sign Endowment Warrant for April 2013 collections

**Board Action:** *Discussion and motion to approve reports.*

## 3. Equipment – Grounds – Structures

## 4. Personnel

### SAFETY

**Monthly Safety Training: Heat Stress and General Electrical Safety**

**Board Action:** *Discussion, comments, questions.*

### ADJOURNMENT

**The next regular meeting date and time is changed to Thursday, June 20, 2013 at 5:00PM.**

**Board Action:** *Motion to confirm meeting date and time; adjourn meeting.*

