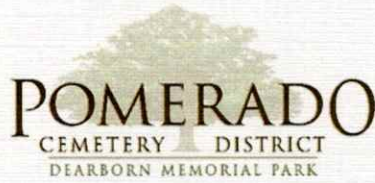


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14361 Tierra Bonita Road, Poway, CA 92064
Phone (858) 748-5760 | Fax (858) 748-5824

Email: admin@dearborncemetery.com | Website: www.dearborncemetery.com
General Manager | Carrie Perryman

Board of Trustees | James Lyon, President | Kevin Haupt, Vice President | Denise Polito, Secretary

MINUTES
Regular Board Meeting
November 29, 2023

1. Call to order / Roll Call

The regular meeting of the Board of Trustees of the Pomerado Cemetery District was called to order at 3:00 p.m. by Board President, James Lyon.

Attendance

Members Present Board President, James Lyon, and Board Vice President, Kevin Haupt, and Board Secretary, Denise Polito

Members Absent: None

District Staff Present: General Manager, Carrie Perryman

2. Public:

Guest(s): None

Correspondence: None

3. Minutes

The Board read the minutes of the meeting dated October 25, 2023, 2023.

Board Action: MOTION – Board Secretary, Denise Polito moved, “To approve the meeting minutes dated October 25, 2023, as presented” Board Vice President, Kevin Haupt seconded the motion. Motion carried unanimously.

4. Trustee Discussion, Questions, Comments, and Reports

None

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CONTINUED BUSINESS

5. Capital Planning

An update on the cemetery expansion and new residence was provided to the board. No action was taken at this time.

NEW BUSINESS

None

CEMETERY OPERATIONS

6. Monthly Report

- a) Personnel - No report
- b) CAPC 2024 Annual Conference March 14-16, 2024. None of the board members are available to attend.
- c) Trustee Reappointment - The nomination of Kevin Haupt to the Pomerado Cemetery District Board of Trustees is on the agenda for the Dec 5th Board of Supervisors meeting.
- d) West Coast Arborists – The removal of declining trees continues in preparation for additional road and curb replacement. West Coast Arborists planted eleven new trees at Dearborn Memorial Park in October.

BUSINESS REPORT

7. Financial and Interment Report for October 2023.

- Deposit Permit: Total Revenue for October 2023 \$ **61,019.93**
The funds were disbursed as follows:
 - San Diego County Treasury:
 - Capital Outlay \$ 1,400.00
 - General Fund \$52,261.93
 - Endowment \$ 7,358.00 a public trust fund with Stifel, Nicolaus & Company.
 - Pre-Need Income \$0 to Wells Fargo Bank.
- Warrant for November 2023 was signed in the amount of \$ **125,000.00**.
- Interments for October – 13

Board Action: MOTION – Board Secretary, Denise Polito moved, “To approve the financial and interment reports as presented; and the deposit permit for October 2023 to the San Diego County Treasury and Wells Fargo Bank.” Board President, James Lyon seconded the motion. Motion carried unanimously.

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ADJOURNMENT

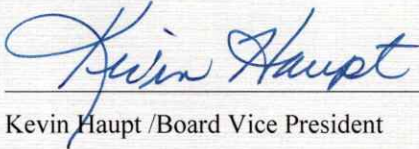
8. Next Scheduled Board Meeting

The next regular board meeting is scheduled for Wednesday, December 27, 2023, at 3:00 pm.
Meeting Adjourned.

I certify that a quorum was present. I hereby certify that the foregoing is a true and correct copy of the Board of Trustees Meeting held Wednesday, November 29, 2023.



Denise Polito/Board Secretary


Kevin Haupt /Board Vice President

Date: 12-27-2023