POMERADO
CEMETERY DISTRICT
DEARBORN MEMORIAL PARK

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Email: admin@dearborncemetery.com | Website: www.dearborncemetery.com
General Manager | Carrie Perryman

Board of Trustees | James Lyon, President | Kevin Haupt, Vice President | Denise Polito, Secretary

MINUTES

Regular Board Meeting
September 22, 2026

1. Call to order / Roll Call

The regular meeting of the Board of Trustees of the Pomerado Cemetery District was called to order at 1:07 pm by Board President, James Lyon.

Attendance

Members Present	Board President, James Lyon, Board Vice President, Kevin Haupt, and Board Secretary, Denise Polito
Members Absent:	None
District Staff Present:	General Manager, Carrie Perryman

2. Public:

Guest(s):	**None**
Correspondence:	None

3. Minutes

The Board read the minutes of the regular meeting dated August 26, 2026.

Board Action: MOTION – *Board Secretary, Denise Polito moved, "To approve the regular meeting minutes dated August 26, 2026, as presented" Board Vice President, Kevin Haupt, seconded the motion. Motion carried unanimously.*

4. Trustee Discussion, Questions, Comments, and Reports

Board President Jim Lyon brought to the Board's attention a Union-Tribune article about a public cemetery district in San Diego County that is implementing policy and operational changes. The article prompted a productive discussion.

CONTINUED BUSINESS

5. Capital Planning

a) Cemetery Expansion

An incomplete letter was received from the City of Poway's Planning Department on August 27, 2026. Several items in the letter required clarification. Engineer Mike Smith of PLSA, with input from Board President Jim Lyon, prepared a document outlining the Board's questions, which was sent to Oda Audish with a request for a meeting. The meeting has not yet been scheduled.

b) Residence

The City of Poway granted final approval for all submitted documents and inspections. One permit remains open for the upgraded gas meter and is expected to be completed within the next few days. Pacific View Building and Design submitted change orders for board approval. After review and discussion, the following motion was made:

Board Action: MOTION – *Board Vice President, Kevin Haupt, moved, "To approve Pacific View Building and Design requested Change Orders #11, #12, #14, &#16 as presented to be paid after SDGE Gas Meter upgrade and permit to operate have been completed.", Board Secretary, Denise Polito, seconded the motion. Motion carried unanimously.*

6. Office Renovation Update

An update was provided on the progress and timeline of the renovation, along with other improvements planned for the surrounding area.

NEW BUSINESS

None

CEMETERY OPERATIONS

7. Monthly Report

a) Personnel

No report.

b) Grounds and Office Operations

No report.

BUSINESS REPORT

8. Financial and Interment Report for August 2026.

Deposit Permit: Total Revenue for August 2026 **$ 44,152.11**

The funds were disbursed as follows:

- San Diego County Treasury:
  - Capital Outlay $800.00
  - General Fund $38,628.11
- Endowment $4,724.00 public trust fund with Stifel, Nicolaus & Company.
- Warrant for October 2026 was signed in the amount of **$ 110,000.00**
- Interments for August – 16

Board Action: MOTION – *Board Secretary, Denise Polito moved, "To approve the financial and interment reports as presented; and the deposit permit for August 2026 to the San Diego County Treasury and Wells Fargo Bank." Board Vice President, Kevin Haupt, seconded the motion. Motion carried unanimously.*

ADJOURNMENT

9. Next Scheduled Board Meeting

The next regular board meeting is scheduled for Wednesday, October 28, 2026, at 3:00 pm.

Meeting Adjourned.

I certify that a quorum was present. I hereby certify that the foregoing is a true and correct copy of the Board of Trustees Meeting held Tuesday, September 22, 2026.

Denise Polito/Board Secretary

Date: 10-28-2026

Kevin Haupt /Board Vice President