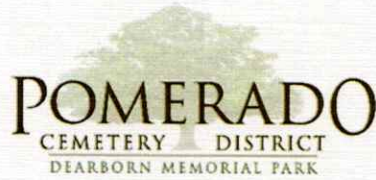


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Email: admin@dearborncemetery.com | Website: www.dearborncemetery.com
General Manager | Carrie Perryman

Board of Trustees | James Lyon, President | Kevin Haupt, Vice President | Denise Polito, Secretary

MINUTES

Regular Board Meeting

April 22, 2026

1. Call to order / Roll Call

The regular meeting of the Board of Trustees of the Pomerado Cemetery District was called to order at 3:00 pm by Board President, James Lyon.

Attendance

Members Present Board President, James Lyon, Board Vice President, Kevin Haupt, and Board Secretary, Denise Polito

Members Absent: None

District Staff Present: General Manager, Carrie Perryman

2. Public:

Guest(s): None

Correspondence: None

3. Minutes

The Board read the minutes of the regular meeting dated March 25, 2026.

Board Action: MOTION – Board Secretary, Denise Polito moved, “To approve the regular meeting minutes dated March 25, 2026, as presented” Board Vice President, Kevin Haupt, seconded the motion. Motion carried unanimously.

4. Trustee Discussion, Questions, Comments, and Reports

None

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CONTINUED BUSINESS

5. Capital Planning

a) Cemetery Expansion

The team continues to work through the expansion process, and it was decided that no additional response will be submitted to the city in connection with the CUP. Based on the City's instruction, we are shifting to Environmental Assessment and Development Review applications. The revised landscape plan from Landscape Architect George Mercer was received today, reflecting the project's reduced scope. We are still waiting for an updated report from Biologist Mike Jefferson, also reflecting the reduced scope, which is expected by April 24, 2026. There was discussion regarding the retention basins shown on the plans and the requirements for plant establishment. Jim and Carrie will continue discussions with Engineer Mike Smith and Landscape Architect George Mercer on these items.

b) Residence

A brief update was provided on the residence as work continues on the solar photovoltaic system and the permit process.

NEW BUSINESS

6. Correspondence from Chris Verdugo

The Board reviewed the letter received from Chris Verdugo requesting an exemption to purchase pre-need as a non-resident at Dearborn Memorial Park. The district is required to comply with the California Health and Safety Code. Based on these requirements, Mr. Verdugo does not qualify as a non-resident. The following motion was made, and a letter will be sent to inform Mr. Verdugo of the board's decision.

Board Action: MOTION – Board Secretary, Denise Polito moved, "To deny the request of Mr. Verdugo for a pre-need Purchase as a non-resident based on the California Health and Safety Code Section 9061." Board Vice President, Kevin Haupt, seconded the motion. Motion carried unanimously.

7. 2026-27 Budget Proposal

A preliminary budget proposal was provided to the board for review and comment. A full proposal will be prepared for the May meeting.

CEMETERY OPERATIONS

8. Monthly Report

a) Personnel

No report.

b) Grounds and Office Operations

Carrie reported that the staff is preparing for Memorial Day.

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BUSINESS REPORT

9. Financial and Interment Report for March 2026.

Deposit Permit: Total Revenue for March 2026 \$ **81,180.12**

The funds were disbursed as follows:

- San Diego County Treasury:
 - Capital Outlay \$ 2,000.00
 - General Fund \$ 69,770.12
- Endowment \$ 11,410.00 public trust fund with Stifel, Nicolaus & Company.
- Warrant for May 2026 was signed in the amount of \$ **105,000.00.**
- Interments for March – 14

Board Action: MOTION – Board Secretary, Denise Polito moved, “To approve the financial and interment reports as presented; and the deposit permit for March 2026 to the San Diego County Treasury and Wells Fargo Bank.” Board Vice President, Kevin Haupt, seconded the motion. Motion carried unanimously.

ADJOURNMENT

10. Next Scheduled Board Meeting

The next regular board meeting is scheduled for Wednesday, May 27, 2026, at 3:00 pm.
Meeting Adjourned.

I certify that a quorum was present. I hereby certify that the foregoing is a true and correct copy of the Board of Trustees Meeting held Wednesday, April 22, 2026.

Denise Polito/Board Secretary

Date: 5-27-2026

Kevin Haupt /Board Vice President