

Pomerado Cemetery District

A Special District of the State of California

Dearborn Memorial Park

14361 Tierra Bonita Road, Poway, CA 92064

Phone: (858) 748-5760 & (858) 748-5820; Fax: (858) 748-5824

Email: dearborncemetery@gmail.com

Website: www.dearborncemetery.com

General Manager

Carrie Perryman

Board of Trustees

James Lyon, President

Robert Thomas, Vice President

Denise Polito, Secretary

MINUTES

Regular Board Meeting

July 28, 2021

1. Call to order / Roll Call

The regular meeting of the Board of Trustees of the Pomerado Cemetery District was called to order at 3:12 p.m. by Board President, James Lyon.

Attendance

Members Present

Board President, James Lyon, Board Vice President, Robert Thomas

Via Teleconference

Board Secretary, Denise Polito

Members Absent:

None

District Staff Present:

General Manager, Carrie Perryman

Public:

Guest(s):

None

Correspondence:

None

2. Approve Agenda as posted or as amended.

Board Action: MOTION – Board Vice President, Robert Thomas moved, “To approve the agenda as presented”
Board Secretary, Denise Polito, seconded the motion. Motion carried unanimously.

3. Minutes

The Board read the minutes of the meeting dated June 23, 2021.

Board Action: MOTION – Board Secretary, Denise Polito moved, “To approve the meeting minutes of June 23, 2021, as presented.” Board Vice President, Robert Thomas, seconded the motion. Motion carried unanimously.

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4. Trustee Comments and Reports

No Report

CONTINUED BUSINESS

1. Front Entry Project – Report

Demolition on the south entrance began on July 19, 2021. Several water issues were discovered that affected the relocation and installation of the new 3” water meter and backflow. Grahovac Construction Company is in the process of scheduling an onsite meeting with the civil engineer Tom Carcelli and irrigation consultant Chris Curry to review the plumbing scope and assess the situation. Construction has been placed on hold until the design team provides new plan details to Grahovac Construction Company and the City of Poway.

2. Well Investigation.

After more information was presented to the board, it was the consensus to move forward with a test well. Jim Lyon and Carrie will meet with several drilling companies to discuss the location of a well and request proposals.

3. Conference Schedule.

CAPC Annual Education Seminar – October 8 & 9, 2021 San Luis Obispo

After reviewing the conference agenda and checking travel arrangements it was decided that none of the board members will attend the Education Seminar in San Luis Obispo. Carrie will attend depending on the construction schedule.



CEMETERY OPERATIONS

1. Personnel

No report.

2. Discussion

The topic of after-hours activity and visitation was discussed. To help reduce afterhours trespassing, Carrie is considering both a part time security company to patrol the grounds and updated signage.

Cemetery Residence – Carrie reported that termites were discovered at the residence. A proposal for treatment, annual maintenance, and repairs will be provided to the board as time permits.

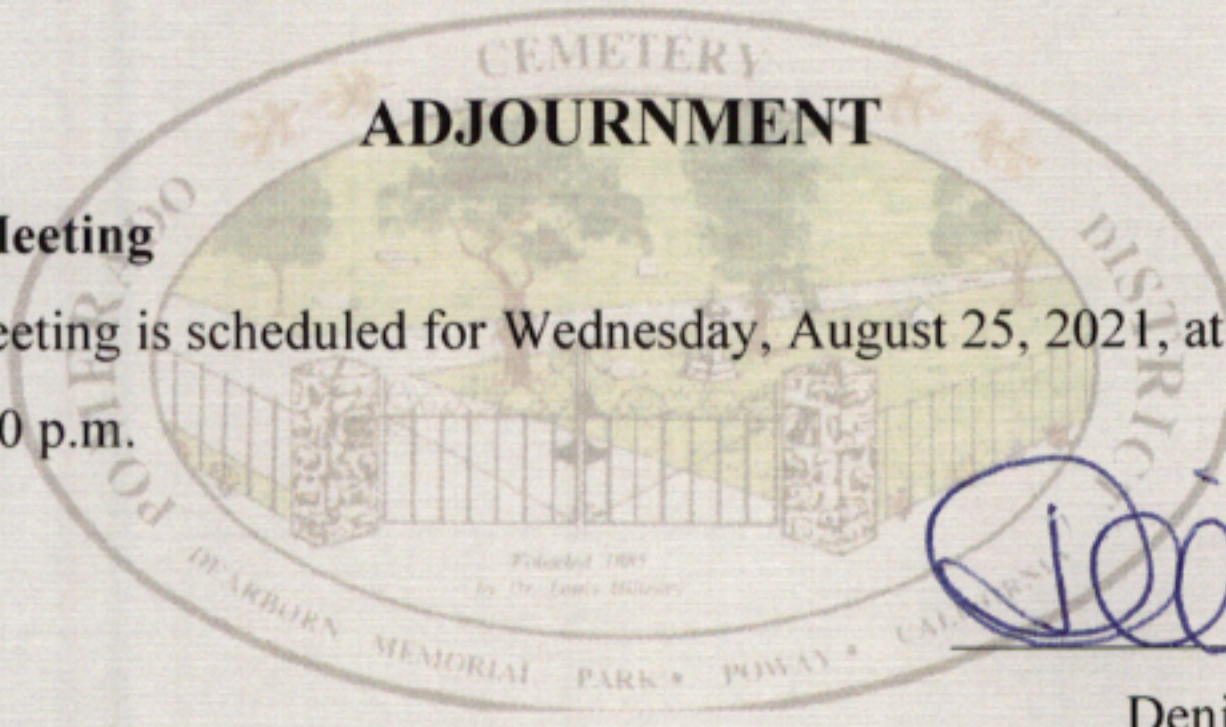
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BUSINESS REPORT

1. Financial and Interment Report for June 2021.

- Deposit Permit: Total Revenue for June 2021 **\$95,661.68**
- The funds were disbursed as follows:
 - San Diego County Treasury:
 - Capital Outlay \$3,600.00
 - General Fund \$70,114.68
 - Endowment \$16,596.00 a public trust fund with Stifel, Nicolaus & Company.
 - Pre-Need Income \$5,351.00 to Wells Fargo Bank.
- Warrant for August 2021 was signed in the amount of **\$ 98,000.00**
- Interments for June - 18

Board Action: MOTION – Board Vice President, Robert Thomas moved, “To approve the financial and interment reports as presented; and the deposit permit for June 2021 to the San Diego County Treasury and Wells Fargo Bank.” Board Secretary, Denise Polito, seconded the motion. Motion carried unanimously.



ADJOURNMENT

1. Next Scheduled Board Meeting

The next regular board meeting is scheduled for Wednesday, August 25, 2021, at 3:00 p.m.
Meeting Adjourned at 4:30 p.m.

Denise Polito/Board Secretary

Date: 8-25-2021

Robert Thomas /Board Vice President

I certify that a quorum was present. I hereby certify that the foregoing is a true and correct copy of the Board of Trustees Meeting held Wednesday, July 28, 2021.