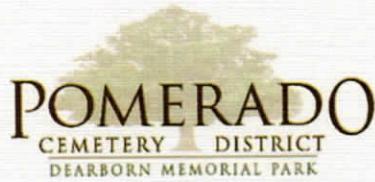


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14361 Tierra Bonita Road, Poway, CA 92064  
Phone (858) 748-5760 | Fax (858) 748-5824  
Email: admin@dearborncemetery.com | Website: www.dearborncemetery.com  
General Manager | Carrie Perryman

Board of Trustees | James Lyon, President | Robert Thomas, Vice President | Denise Polito, Secretary

# MINUTES

## Regular Board Meeting

### August 24, 2022

#### 1. Call to order / Roll Call

The regular meeting of the Board of Trustees of the Pomerado Cemetery District was called to order at 3:10 p.m. by Board President, James Lyon.

#### Attendance

Members Present Board President, James Lyon, Board Vice President, Robert Thomas, and Board Secretary, Denise Polito

Members Absent:

None

District Staff Present:

General Manager, Carrie Perryman

#### Public:

Guest(s):

None

Correspondence:

None

#### 2. Approve Agenda as posted or as amended.

**Board Action: MOTION** – Board Secretary, Denise Polito moved, “To approve the agenda as presented.” Board Vice President, Robert Thomas, seconded the motion. Motion carried unanimously.

#### 3. Minutes

The Board read the minutes of the meeting dated July 27, 2022.

**Board Action: MOTION** – Board Secretary, Denise Polito moved, “To approve the meeting minutes of July 27, 2022, as presented” Board Vice President, Robert Thomas seconded the motion. Motion carried unanimously.

1 **4. Trustee Comments and Reports**

2 No report.

3  
4 **CONTINUED BUSINESS**

5  
6 **1. Front Entry Project**

7 Architect James Mickartz completed his report regarding the loose pavers. The report was sent to Grahovac  
8 Construction Company on August 8, 2022, and we are waiting for their response.

9  
10 **2. Well Project**

11 The well project is ongoing. All the equipment has been installed and the final phase of the connections are on  
12 schedule to be completed by August 26, 2022. The following week, well water will be introduced into the  
13 existing irrigation system and training will take place. Fain Drilling and Pump Company provided water test  
14 results and data regarding the levels of iron in the well water with the potential for staining. A proposal for a  
15 filtration system to mitigate the effects of the iron was also provided by Fain Drilling Company. After further  
16 discussion, the following motion was made.

17 **Board Action: MOTION** – *Board Vice President, Robert Thomas moved, “To accept Proposal #3900 from Fain*  
18 *Drilling and Pump Company to install an Iron Reduction Media Filtration System, cost not to exceed*  
19 *\$55,000.00.” Board Secretary, Denise Polito seconded the motion. Motion carried unanimously.*

20  
21 **NEW BUSINESS**

- 22 • None

23  
24 **CEMETERY OPERATIONS**

25  
26 **1. Personnel**

27 The board discussed current staff and succession planning.

28  
29 **2. Discussion Items**

30 • **Capital Projects – Workshop Schedule**

31 Discussion continued regarding future capital projects. A workshop was scheduled for Wednesday,  
32 September 14, 2022, at 9:30 a.m.

33 • **Southern California Edison Company v. California State Board of Equalization**

34 Carrie provided information to the board about the notice of action filed against the California State Board  
35 of Equalization with the County of San Diego named as a defendant. The notice was forwarded to Attorney  
36 Karen O’Neil for her review. Karen recommended that we take no action.

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### BUSINESS REPORT

#### 1. Financial and Interment Report for July 2022.

- Deposit Permit: Total Revenue for July 2022 \$ 57,974.08
- The funds were disbursed as follows:
  - San Diego County Treasury:
    - Capital Outlay \$2,200.00
    - General Fund \$44,844.08
  - Endowment \$10,930.00 a public trust fund with Stifel, Nicolaus & Company.
  - Pre-Need Income \$ 0 to Wells Fargo Bank.
- Warrant for September 2022 was signed in the amount of \$ 103,000.00
- Interments for June - 14

**Board Action: MOTION** – Board Vice President, Robert Thomas moved, “To approve the financial and interment reports as presented; and the deposit permit for July 2022 to the San Diego County Treasury and Wells Fargo Bank.” Board Secretary, Denise Polito seconded the motion. Motion carried unanimously.

### ADJOURNMENT

#### 1. Next Scheduled Board Meeting

The capital planning workshop is scheduled for Wednesday, September 14, 2022, at 9:30 am.

The next regular board meeting is scheduled for Wednesday, September 28, 2022, at 3:00 pm.

Meeting Adjourned.

Denise Polito/Board Secretary

Date: 9-28-2022

Robert Thomas /Board Vice President

I certify that a quorum was present. I hereby certify that the foregoing is a true and correct copy of the Board of Trustees Meeting held Wednesday, August 24, 2022.