

Pomerado Cemetery District

A Special District of the State of California

Dearborn Memorial Park

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General Manager

Carrie Perryman

Board of Trustees

James Lyon, President

Robert Thomas, Vice President

Denise Polito, Secretary

MINUTES

Regular Board Meeting

May 26, 2021

1. Call to order / Roll Call

The regular meeting of the Board of Trustees of the Pomerado Cemetery District was called to order at 3:05 p.m. by Board President, James Lyon.

Attendance

Members Present

Board President, James Lyon, Board Vice President, Robert Thomas, and Board Secretary, Denise Polito

Members Absent:

None

District Staff Present:

General Manager, Carrie Perryman

Public:

Guest(s):

None

Correspondence:

None

2. Approve Agenda as posted or as amended.

Board Action: MOTION – Board Secretary, Denise Polito moved, “To approve the agenda as presented” Board Vice President, Robert Thomas, seconded the motion. Motion carried unanimously.

3. Minutes

The Board read the minutes of the meeting dated April 28, 2021.

Board Action: MOTION – Board Secretary, Denise Polito moved, “To approve the meeting minutes of April 28, 2021, as presented.” Board Vice President, Robert Thomas, seconded the motion. Motion carried unanimously.

4. Trustee Comments and Reports

No Report

CONTINUED BUSINESS

1. Front Entry Project

There was conversation about the Groundbreaking Ceremony and construction meeting that was held on May 20, 2021. Everyone was pleased with the outcome.

2. Closed Session

Pursuant to Gov Code 54956

Russo vs. Pomerado Cemetery District

Board President, Jim Lyon convened the meeting into Closed Session.

Board Action: MOTION – Board Vice President, Robert Thomas moved, “To enter into Closed Session pursuant to the agenda” Board Secretary, Denise Polito, seconded the motion. Motion carried unanimously.

Reconvene into Open Session – Report from Closed Session

Board Action: MOTION – Board Vice President, Robert Thomas moved, “To reconvene into open session” Board Secretary, Denise Polito, seconded the motion. Motion carried unanimously.

The Board of Trustees reported that they convened in closed session. There was no action taken and nothing to report.

3. 2021/22 Budget

The board reviewed the 2021/22 Budget proposal that was presented during the budget workshop on May 20, 2021. Discussion on the topics of Capital Improvement projects and future phasing plans continued. After further discussion, the following motion was made:

Board Action: MOTION – Board Vice President, Robert Thomas moved, “To adopt the 2021/22 Budget in the amount of \$3,543,107.00 to include a 3% increase to fees and a 3% COLA to salaries.” Board Secretary, Denise Polito, seconded the motion. Motion carried unanimously.

- **Insurance Proposals**

A comparison of insurance proposals was provided to the board for review. There was discussion on employee benefits including the existing accidental life insurance policy. Carrie will provide more information to the board after research has been completed.

Board Action: MOTION – Board Vice President, Robert Thomas moved, “Continue our Liability and Workers’ Compensation Insurance policies with Special District Risk Management Authority” Board Secretary, Denise Polito, seconded the motion. Motion carried unanimously.

NEW BUSINESS

1. San Diego LAFCO – Election to Alternate Special District Member

Tabled until the June meeting.

CEMETERY OPERATIONS

1. Personnel

Carrie informed the board she hired Paul Castillo as the new Foreman with a start date of June 1, 2021.

BUSINESS REPORT

1. Financial and Interment Report for April 2021.

- Deposit Permit: Total Revenue for April 2021 **\$91,581.19**
- The funds were disbursed as follows:
 - San Diego County Treasury:
 - Capital Outlay \$2,600.00
 - General Fund \$64,118.19
 - Endowment \$11,986.00 a public trust fund with Stifel, Nicolaus & Company.
 - Pre-Need Income \$12,877.00 to Wells Fargo Bank.
- Warrant for June 2021 was signed in the amount of **\$ 95,000.00**
- Interments for April - 19

Board Action: MOTION – Board Vice President, Robert Thomas moved, “To approve the financial and interment reports as presented; and the deposit permit for April 2021 to the San Diego County Treasury and Wells Fargo Bank.” Board Secretary, Denise Polito, seconded the motion. Motion carried unanimously.

ADJOURNMENT

1. Next Scheduled Board Meeting

The next regular board meeting is scheduled for Wednesday, June 23, 2021, at 3:00 p.m.

Meeting Adjourned at 5.02 p.m.

Denise Polito/Board Secretary

Date: 6-23-2021

Robert Thomas /Board Vice President

I certify that a quorum was present. I hereby certify that the foregoing is a true and correct copy of the Board of Trustees Meeting held Wednesday, May 26, 2021.