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General Manager | Carrie Perryman

Board of Trustees | James Lyon, President | Kevin Haupt, Vice President | Denise Polito, Secretary

MINUTES

Regular Board Meeting

May 27, 2026

1. Call to order / Roll Call

The regular meeting of the Board of Trustees of the Pomerado Cemetery District was called to order at 3:08 pm by

Board President, James Lyon.

Attendance

Members Present

Board President, James Lyon, Board Vice President, Kevin Haupt,
and Board Secretary, Denise Polito

Members Absent:

None

District Staff Present:

General Manager, Carrie Perryman

2. Public:

Guest(s):

None

Correspondence:

None

3. Minutes

The Board read the minutes of the regular meeting dated April 22, 2026.

Board Action: MOTION – Board Vice President, Kevin Haupt moved, “To approve the regular meeting minutes dated April 22, 2026, as presented” Board Secretary, Denise Polito, seconded the motion. Motion carried unanimously.

4. Trustee Discussion, Questions, Comments, and Reports

None

CONTINUED BUSINESS

5. Capital Planning

a) Cemetery Expansion

A timeline was provided to the Board summarizing the events of the past two years related to the City of Poway's requirements for expanding the existing cemetery. Also provided to the Board; the letter submitted to the City withdrawing the CUP application filed in July 2025, research gathered by engineer Mike Smith from sections of the Poway Municipal Code for cemeteries and Special Districts, and the updated project description reflecting the reduced scope of Phase 1.

It was also reported that Mike Smith submitted the new reduced scope CUP application earlier that day, and a link to the submittal package was emailed to the Board for review.

Following a lengthy discussion regarding the extended timelines and uncertainty associated with the City's requirements for expansion, the Board agreed that while waiting for the City's response to the new CUP application, we will begin exploring additional options to ensure continued burial space for District residents.

b) Residence

It was reported that newly discovered requirements have added additional time to the completion process. We are working through the City of Poway and SDG&E's permitting process for the solar photovoltaic system, generator installation, and electrical service relocation

NEW BUSINESS

6. 2026-27 Budget Proposal

Carrie presented the 2026–27 Budget Proposal. She reviewed each section of the proposal, including the information regarding the COLA, sales vs. burials and casket vs. cremation trends, current grave inventory, and a summary of capital projects from 2018 to the present. She also noted the District's fund balances, property tax revenue, a budget summary with projected income and expenses, proposed projects for the 2026–27 fiscal year, the proposed 3.5 % pay scale increase, and the equipment replacement schedule. After discussion, and with adjustments to the equipment purchase category, the following motion was made:

Board Action: MOTION – Board Secretary Denise Polito, moved, "To approve the 2026-27 Budget in the amount of 5,200,000.00 with a 3.5% increase to fees and a 3.5% increase to the employee pay scale as presented." Board Vice President, Kevin Haupt, seconded the motion. Motion carried unanimously.

CEMETERY OPERATIONS

7. Monthly Report

- a) Personnel - No report.
- b) Grounds and Office Operations – No report

BUSINESS REPORT

9. Financial and Interment Report for April 2026.

Deposit Permit: Total Revenue for April 2026 \$ 74,606.04

The funds were disbursed as follows:

- San Diego County Treasury:
 - Capital Outlay \$ 2,400.00
 - General Fund \$ 60,323.04
- Endowment \$ 11,883.00 public trust fund with Stifel, Nicolaus & Company.
- Warrant for June 2026 was signed in the amount of \$ 105,000.00.
- Interments for April – 11

Board Action: MOTION – Board Secretary, Denise Polito moved, "To approve the financial and interment reports as presented; and the deposit permit for April 2026 to the San Diego County Treasury and Wells Fargo Bank." Board Vice President, Kevin Haupt, seconded the motion. Motion carried unanimously.

ADJOURNMENT

10. Next Scheduled Board Meeting

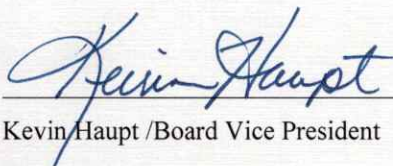
The next regular board meeting is scheduled for Wednesday, June 24, 2026, at 3:00 pm.

Meeting Adjourned.

I certify that a quorum was present. I hereby certify that the foregoing is a true and correct copy of the Board of Trustees Meeting held Wednesday, May 27, 2026.



Denise Polito/Board Secretary



Kevin Haupt /Board Vice President

Date: 6-23-2026