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14361 Tierra Bonita Road, Poway, CA 92064  
Phone (858) 748-5760 | Fax (858) 748-5824  
Email: admin@dearborncemetery.com | Website: www.dearborncemetery.com  
General Manager | Carrie Perryman

**Board of Trustees | James Lyon, President | Robert Thomas, Vice President | Denise Polito, Secretary**

**MINUTES**  
**Regular Board Meeting**  
**February 23, 2022**

**1. Call to order / Roll Call**

The regular meeting of the Board of Trustees of the Pomerado Cemetery District was called to order at 3:01 p.m. by Board President, James Lyon.

**Attendance**

Members Present Board President, James Lyon and Board Vice President, Robert Thomas

Members Absent: Board Secretary, Denise Polito

District Staff Present: General Manager, Carrie Perryman

**Public:**

Guest(s): None

Correspondence: None

**2. Approve Agenda as posted or as amended.**

**Board Action: MOTION** – Board Vice President, Robert Thomas moved, “To approve the agenda as presented.”  
Board President, James Lyon, seconded the motion. Motion carried unanimously.

**3. Minutes**

The Board read the minutes of the special meeting dated January 26, 2022.

**Board Action: MOTION** – Board Vice President, Robert Thomas moved, “To approve the meeting minutes of January 26, 2022, as presented” Board President, James Lyon seconded the motion. Motion carried unanimously.

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**4. Trustee Comments and Reports**

No report.

**CONTINUED BUSINESS**

**1. Front Entry Project – Report**

Carrie provided a list of the Change Orders for the Front Entry Project. The punch list was reviewed by the board.  
No other action was taken at this time.

**NEW BUSINESS**

**1. Form 700 Annual Filing and Required Training.**

There was discussion regarding the due dates for the required Form 700 Annual Filing, AB 1825 Harassment Prevention Training, and AB 1234 Ethics Training.

**2. South Entrance Grand Opening**

It was decided that the date and time for the Grand Opening will be determined after Grahovac Construction Company has been able to complete more items on the punch list.

**CEMETERY OPERATIONS**

**1. Personnel**

No report

**2. Discussion Items**

None

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**BUSINESS REPORT**

**1. Financial and Interment Report for January 2022.**

- Deposit Permit: Total Revenue for January 2022 \$ **82,399.50**
- The funds were disbursed as follows:
  - San Diego County Treasury:
    - Capital Outlay \$3,000.00
    - General Fund \$65,149.50
  - Endowment \$14,250.00 a public trust fund with Stifel, Nicolaus & Company.
  - Pre-Need Income \$ 0.00 to Wells Fargo Bank.
- Warrant for March 2022 was signed in the amount of \$ **98,000.00**
- Interments for January - 13

**Board Action: MOTION** – Board Vice President, Robert Thomas moved, “To approve the financial and interment reports as presented; and the deposit permit for January 2022 to the San Diego County Treasury and Wells Fargo Bank.” Board President, James Lyon, seconded the motion. Motion carried unanimously.

**ADJOURNMENT**

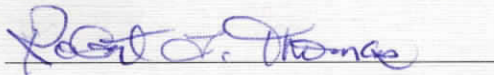
**1. Next Scheduled Board Meeting**

The next regular board meeting is scheduled for Wednesday, March 23, 2022, at 3:00 pm.  
Meeting Adjourned.



James Lyon/Board President

Date: 04-27-2022



Robert Thomas /Board Vice President

I certify that a quorum was present. I hereby certify that the foregoing is a true and correct copy of the Board of Trustees Meeting held Wednesday, February 23, 2022.