

1  
2  
3  
4  
5  
6  
7  
8  
9  
10  
11  
12  
13  
14  
15  
16  
17  
18  
19  
20  
21  
22  
23  
24  
25  
26  
27  
28  
29  
30  
31  
32  
33  
34  
35  
36  
37  
38  
39  
40  
41  
42  
43  
44  
45



14361 Tierra Bonita Road, Poway, CA 92064  
Phone (858) 748-5760 | Fax (858) 748-5824

Email: admin@dearborncemetery.com | Website: www.dearborncemetery.com  
General Manager | Carrie Perryman

Board of Trustees | James Lyon, President | Kevin Haupt, Vice President | Denise Polito, Secretary

**MINUTES**  
**Special Meeting**  
**January 29, 2025**

**1. Call to order / Roll Call**

The special meeting of the Board of Trustees of the Pomerado Cemetery District was called to order at 2:30 pm. by Board President, James Lyon.

**Attendance**

Members Present Board President, James Lyon, Board Vice President, Kevin Haupt, and Board Secretary, Denise Polito

Members Absent: None

District Staff Present: General Manager, Carrie Perryman

**2. Public:**

Guest(s): PLSA Senior Project Manager, Michael Smith  
GMA Associates, Inc., Geoge Mercer  
SDA Architects President, Stephen Dalton  
SDA Architects Job Captain, Sebastian Beingolea

Correspondence: None

**3. Cemetery Expansion – Team Meeting**

SDA presented updated plans based on feedback from our previous meeting. The team reviewed the layouts of the administration building, committal area, and maintenance yard, addressing different concerns and suggestions. As a result, additional changes were proposed to the design to make certain it meets our needs and complies with governmental regulations.

**ADJOURNMENT**

1  
2  
3  
4  
5  
6  
7  
8  
9  
10  
11  
12  
13  
14  
15  
16  
17  
18

**10. Next Scheduled Board Meeting**

The next regular board meeting is scheduled for Wednesday, January 29, 2025, at 3:00 pm.  
Meeting Adjourned.

I certify that a quorum was present. I hereby certify that the foregoing is a true and correct copy of the Board of Trustees Special Meeting held Wednesday, January 29, 2024.



Denise Polito/Board Secretary

Date: 2-26-2025

  
Kevin/Haupt /Board Vice President