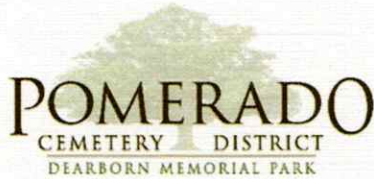


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14361 Tierra Bonita Road, Poway, CA 92064  
Phone (858) 748-5760 | Fax (858) 748-5824

Email: admin@dearbornceemetery.com | Website: www.dearbornceemetery.com  
General Manager | Carrie Perryman

**Board of Trustees | James Lyon, President | Kevin Haupt, Vice President | Denise Polito, Secretary**

**MINUTES**  
**Regular Board Meeting**  
**January 28, 2026**

**1. Call to order / Roll Call**

The regular meeting of the Board of Trustees of the Pomerado Cemetery District was called to order at 3:35 pm by Board President, James Lyon. Denise Polito joined the meeting via phone.

**Attendance**

Members Present: Board President, James Lyon, Board Vice President, Kevin Haupt, and Board Secretary, Denise Polito

Members Absent: None

District Staff Present: General Manager, Carrie Perryman

**2. Public:**

Guest(s): None

Correspondence: None

**3. Minutes**

The Board read the minutes of the regular meeting dated December 17, 2025.

**Board Action: MOTION** – Board Secretary, Denise Polito moved, “To approve the regular meeting minutes dated December 17, 2025, as presented” Board Vice President, Kevin Haupt, seconded the motion. Motion carried unanimously.

**4. Trustee Discussion, Questions, Comments, and Reports**

None

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**CONTINUED BUSINESS**

**5. Capital Planning**

**a) Cemetery Expansion**

James Lyon provided an update to the Board regarding recent correspondence with County Supervisor Joel Anderson’s office, including two meetings with Joel Anderson’s staff. His office expressed support for the District’s cemetery expansion project and is exploring how they may help with the City of Poway requirements as the project moves forward.

**b) Residence**

Carrie reported that the cemetery residence project is currently going through the City of Poway’s inspection process.

**NEW BUSINESS**

None

**CEMETERY OPERATIONS**

**6. Monthly Report**

**a) Personnel – No report**

**b) Grounds and Office Operations**

An update was provided to the Board that a temporary office employee has been hired to assist with data entry and organization for the PreNeed project. Phase One has been completed, and Phase Two is expected to begin in the next several weeks.

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**BUSINESS REPORT**

**9. Financial and Interment Report for December 2025.**

Deposit Permit: Total Revenue for December 2025 \$ **90,761.11**

The funds were disbursed as follows:

- San Diego County Treasury:
  - Capital Outlay \$ 2,400.00
  - General Fund \$ 74,669.11
- Endowment \$ 13,692.00 public trust fund with Stifel, Nicolaus & Company.
- Warrant for February 2026 was signed in the amount of \$ **105,000.00**.
- Interments for December – 13

**Board Action: MOTION** – Board Secretary, Denise Polito moved, “To approve the financial and interment reports as presented; and the deposit permit for December 2025 to the San Diego County Treasury and Wells Fargo Bank.” Board Vice President, Kevin Haupt, seconded the motion. Motion carried unanimously.

**ADJOURNMENT**

**10. Next Scheduled Board Meeting**

The next regular board meeting is scheduled for Wednesday, February 25, 2026, at 3:00 pm.

Meeting Adjourned.

I certify that a quorum was present. I hereby certify that the foregoing is a true and correct copy of the Board of Trustees Meeting held Wednesday, January 28, 2026.

Denise Polito/Board Secretary

Date: 2-24-26

Kevin Haupt /Board Vice President