

Pomerado Cemetery District

A Special District of the State of California

Dearborn Memorial Park

14361 Tierra Bonita Road, Poway, CA 92064

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General Manager

Carrie Perryman

Board of Trustees

James Lyon, President

Robert Thomas, Vice President

Denise Polito, Secretary

PUBLIC NOTICE

THE REGULAR MEETING OF THE BOARD OF TRUSTEES

Thursday, March 21, 2019
3:00 p.m.

The next regular meeting will be held at the District Office. The Board of Trustees cordially invites the public's participation in all district meetings. If you plan to attend please show up a few minutes early and sign in. If you wish to bring an issue before the Board for "action" please complete a "Public Issue document" before the meeting and present it to the District Office. These documents are available in the District business office. However, if you wish to make an oral comment you may do so but the Board is not obligated during this meeting to take action but may direct your issue posted to a future agenda for further consideration. The Board may also choose to limit the time you may speak so that all in attendance might participate. In Compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact District Manager Carrie Perryman by telephone at 858.748.5760 forty-eight hours prior to the meeting. Such timely notification will enable the District to make reasonable arrangements to ensure accessibility to this meeting. [CFR 35.102-35.104, ADA title 11]. Thank you for your consideration.

DATE POSTED

Friday, March 15, 2019

**Faithfully serving our community by: Compassionately embracing the bereaved;
Respectfully providing dignified interments; and Eternally honoring the deceased.**

AGENDA

1. Call meeting to order / Roll Call

AGENDA ITEMS

1. Public Issues, Oral Comments, Review correspondence, if any, and place on agenda for action if necessary for immediate, emergency board action.

- Correspondence: None

Board Action: *Discussion and possible motion.*

2. Approve Agenda as posted or as amended.

Board Action: *Discussion and motion to approve the agenda.*

3. Review and approve the minutes of February 21, 2019 Regular Board Meeting.

Board Action: *Discussion and motion to approve the minutes*

4. Trustee Comments and Reports

Board Action: *Discussion and possible motion.*

CONTINUED ITEMS

1. Master Plan

- Proposal from RJM Design Group

Board Action: *Discussion and possible motion.*

2. Road Maintenance

Board Action: *Discussion and possible motion.*

3. Poway Kiwanis Club and Poway Historical Society.

- September 21, 2019 – Tentative Event

Board Action: *Discussion and possible motion.*

4. Request for Jewish Section

Board Action: *Discussion and possible motion.*

NEW BUSINESS

1. Special District Ballot Form San Diego LAFCO

Board Action: *Discussion and possible motion.*

CEMETERY OPERATIONS

1. CalPERS

- CalPERS Audit
- CalPERS OPED

Board Action: *Discussion and possible motion.*

2. Personnel

Board Action: *Discussion and possible motion.*

3. GM Performance Evaluation, Closed Session - March 21, 2019 to be held in a Special Closed Session prior to the regular board meeting at 2:00pm.

The General Manager's performance evaluation process includes the board members individually completing the evaluation prior to the meeting. The performance evaluation will occur in closed session. During the closed session, the Board will meet as a group with the General Manager to verbally discuss the components of the performance evaluation and receive feedback from the General Manager relative to her assessment. Following the meeting with the General Manager, the Board shall meet and determine an overall evaluation for the General Manager's performance for the past review period and provide written notification to the General Manager of the assessment and any recommended compensation adjustment, as appropriate. A copy of this written assessment will be provided to the General Manager and a copy kept in the General Manager's personnel file. The performance evaluation shall be kept confidential. Any decision on a compensation award shall be made at a public meeting following the closed session evaluation meeting. The Board of Directors and General Manager should jointly develop mutually agreed upon written goals and objectives for the subsequent evaluation period.

Board Action: *Discussion and possible motion to approve.*

BUSINESS REPORT

1. Financial and Interment Statements for February 2019

- Financial activities for February 2019
- Interments for February 2019
- Sign checks for Deposit Permit February 2019 Collections
- Sign Warrant for April 2019

Board Action: *Discussion and motion to approve reports.*

ADJOURNMENT

The next regular Board Meeting is scheduled for Thursday, April 18, 2019, at 3:00 PM

Board Action: *Motion to confirm meeting date and time; adjourn meeting.*